

PARALEGAL

Intamin Amusement Rides Int. Corp. Est. is a world's leading manufacturer of amusement and theme park equipment. The comprehensive product range includes Roller Coasters, Water Rides, Giant Wheels and Drop Towers. These rides are designed and developed in our offices in Schaan, meeting the needs of our customers worldwide.

RESPONSIBILITIES

- Assisting in analyzing and reviewing customer contracts, terms and conditions
- Drafting and pre-negotiating request for adjustments and changes in line with our policy
- Compiling and administering of contract documents including all appendixes
- Assisting with legal correspondences, documentations and presentations
- Assisting in handling of disputes with customers, suppliers, partners and account receivable
- Administration of cooperation, exclusivity, customer protection, rental and other agreements

REQUIREMENTS

- Bachelor Degree in business administration
- Flair for contracts and legal affairs
- Preferably experience in a similar position
- Ability to handle sensitive and confidential information
- Strong written and spoken communication skills in English and German
- Being objective in a matter and ability to solve problems
- Being able to distinguish facts from irrelevant detail
- Good organizational and time management skills
- Working well under pressure

We look forward to receiving your complete application documents at bewerbung@intamin.com.
For any questions please contact Mr. Alexander Biedermann D +423 237 03 67.

